

APPLICATION FORM ROCHDALE LOVES SMALL BUSINESS

3 DECEMBER 2016



LOCATED WITHIN ROCHDALE EXCHANGE SHOPPING CENTRE

Name:	
Address:	
Postcode:	
Contact Number:	
Mobile Number:	
Email Address:	
Name of business:	
Type of product sold:	
Photo of product:	
Photo of display:	
Social media links/ website:	
Other Information	
(A) Please forward a copy of a valid Public Liability Insurance Certificate before the event (minimum of £1,000,000) (without a copy of your PLI you will not be permitted to a stand on the day of the event)	
Signed:	Dated:
Form to be returned to:	
Rachel Byrne	
Centre Management Suite	
Rochdale Exchange Shopping Centre	
Newgate	
Rochdale	
OL16 1BA	
Email: info@rochdaleexchange.co.uk	

Terms and Conditions you need to be aware of:

- Application forms need to be submitted as soon as possible
- Public Liability Insurance is required worth £1000,000
- Promoters need to bring their own tables and decorations (table cloth, etc.)

- Any food products must be up to the current Health & Safety legislation
- Promoters must set up on Friday 2nd December after the centre closes at 6pm
- Power is available, please do state the number of sockets you need on the application form